



15-19 APRIL 2026  
19<sup>th</sup> World Congress  
of Anaesthesiologists  
MARRAKECH \* MOROCCO

## GENERAL TERMS AND CONDITIONS FOR EXHIBITORS

### 1. SCHEDULES

#### Congress Schedule

Wednesday 15 April Pre-congress courses No exhibition	08 :30	18 :30
Thursday 16 April	08 :15	18 :35
Friday 17 April	08 :00	18 :00
Saturday 18 April	08 :00	18 :00
Sunday 19 April No exhibition	08 :30	11 :50

#### Exhibition Opening Hours

		Breaks
Thursday 16 April	09 :00 – 17 :00	09:15 - 09:45 12:15 - 13:45* industry sessions 15:55 - 16:20
Friday 17 April	09 :15 – 17 :00	09:45 - 10:15 11:15 - 13:50* industry sessions 16:00 - 16:30
Saturday 18 April	09 :30 – 16 :30	10:00 - 10:30 12:00 - 13:30* industry sessions 15:35 - 16:05

#### Registration Opening Hours

Wednesday 15 April	07 :30	20 :00
Thursday 16 April	07 :00	18 :00
Friday 17 April	07 :30	18 :00
Saturday 18 April	07 :30	18 :00
Sunday 19 April	08 :00	12 :00



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## 2. OFFICIAL FREIGHT FORWARDER, CUSTOMS CLEARANCE, STORAGE SERVICES

Kristal Logistics International Exhibition and Event Logistics  
 Wim Poels [Wim.poels@kristal-logistics.com](mailto:Wim.poels@kristal-logistics.com)

## 3. EXHIBITION BUILD-UP

### Raw Space / Build-up

Tuesday 14 April	08 :00	00 :00 midnight
Wednesday 15 April	08 :00	14 :00 All major construction work must be finished
	14 :00	00 :00 midnight Finish decor – install devices

### IMPORTANT

**Exhibitors shipping with the WCA2026 appointed shipper Kristal Logistics have priority move in.** Exhibitors not shipping with Kristal Logistics will unload in order of arrival after this. Please contact [wim@kristal-logistics.com](mailto:wim@kristal-logistics.com)

Aisles must be completely cleared by Wednesday 15 April 14 :00.

Exhibitors are required to remove all empty boxes, packaging materials, and tools from common areas. Any items left in the aisles will be removed by the organisers at the exhibitor's expense.

### Shell Scheme

Wednesday 15 April	Booths #01 - #15	From 08 :00
	All other shell scheme booths	From 12 :00



## 4. EXHIBITION BREAK-DOWN

Saturday 18 April	17:30	End Sunday 19 April	07:00
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### IMPORTANT

Exhibitors shipping with the WCA2026 appointed shipper Kristal Logistics have priority move out. Exhibitors not shipping with Kristal Logistics will move out after this.

Move out must be completed by 07:00

Any materials remaining in the exhibition hall after 07:00 without prior authorisation from the Exhibition Management, will be considered abandoned and will be removed at the exhibitor's expense.

## 5. BADGES

### Exhibitor badges

Exhibitor badges allow access to the exhibition and posters only.

Each exhibiting company receives complimentary exhibitor badges according to the size of the booth.

You have received a communication from [registrationwca2026@key4events.com](mailto:registrationwca2026@key4events.com)

### Stand builder badges

Access to the exhibition during build up and breakdown is only permitted if wearing a Stand Builder Badge - these will be provided on site

Please provide the contact details of the stand construction agency with your booth plans.

Beyond Com will prepare booth badges, subject to receipt of photographs and national ID documents of each individual ([3d.design@beyondcom.ma](mailto:3d.design@beyondcom.ma); [finance@saytravelagency.com](mailto:finance@saytravelagency.com))



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## 6. INSURANCE

Exhibitors must hold valid Public Liability Insurance covering:

- Personal injury to third parties
- Damage to property

This insurance must cover the entire event period, including set-up, exhibition days, and dismantling, and must apply to:

- The exhibiting company
- Its employees
- Any appointed stand construction company

The policy must also cover any damage caused to the venue, building infrastructure, rental equipment, or third parties.

A copy of the insurance certificate must be available on-site for inspection. Failure to present this document may result in refusal of booth installation.

## 7. ORDERS

### ELECTRICITY ORDERS - DEADLINE 13 MARCH

Please order electricity via <https://www.beyondequipment.ma/electronics/wi-fi>

### PRINT FOR BOOTH PANELS - DEADLINE 13 MARCH

<https://www.beyondequipment.ma/portfolio/printing-package>

Artwork to be sent to : [exhibitionwca2026@key4events.com](mailto:exhibitionwca2026@key4events.com)

### FURNITURE - DEADLINE 13 MARCH

Please order via [www.beyondequipment.ma](http://www.beyondequipment.ma)

### LEAD RETRIEVAL SYSTEMS

Please order retrieval / badge scanners Key4Events by email [exhibitionwca2026@key4events.com](mailto:exhibitionwca2026@key4events.com)

### BOOTH AND SYMPOSIUM CATERING - DEADLINE 13 MARCH

Please order via <https://restaurant.beyondcom.ma/>

The congress venue holds exclusive food and beverage rights. No food or beverages can be brought in from outside suppliers with the exception of coffee machines and barista.



## WIFI

Complimentary general Wi-Fi will be available in the exhibition hall.  
Dedicated or enhanced Wi-Fi connections for exhibition booths order:  
<https://www.beyondequipment.ma/electronics/wi-fi>

## MEETING ROOMS

Meeting rooms can be booked by the half day. Please contact  
[exhibitionwca2026@key4events.com](mailto:exhibitionwca2026@key4events.com)

## 8. SECURITY

General security services will be provided during set-up, dismantling, and outside exhibition opening hours. However, security personnel are not assigned to individual booths.

Each exhibitor remains fully responsible for the security and protection of their booth and belongings. The Congress Organisers and security team cannot be held liable for loss, theft, or damage.

Exhibitors are advised to secure valuables at all times and to take out adequate insurance coverage for personal belongings, exhibition materials, and rented equipment.

## 9. EXHIBITOR RESPONSIBILITIES

The Exhibitor is responsible for supervising, fitting out, and maintaining its exhibition space in accordance with the guidelines provided by the Agency. The Exhibitor is also responsible for the safety and integrity of its space.

## 10. APPROVAL OF BOOTH PLANS DEADLINE 13 MARCH

All exhibitors must submit their booth design for approval. Booth plans must be sent to [exhibitionwca2026@key4events.com](mailto:exhibitionwca2026@key4events.com) **Approval will be provided by Beyond** [3d.design@beyondcom.ma](mailto:3d.design@beyondcom.ma); [finance@saytravelagency.com](mailto:finance@saytravelagency.com)

## INSTRUCTIONS

Booth designs must respect a maximum height of 3.00 meters  
For reasons of overall visual harmony, the Organisers reserve the right to refuse any design that does not integrate well with the exhibition environment.  
Exhibitors or their appointed contractors must submit:  
Visual references of the stand design

Dimensioned technical drawings



Floor plans clearly indicating maximum height and floor load.

Any modifications or additions to an approved design must also be submitted for prior approval.

## 11. CONSTRUCTION WORK

Stand construction agencies must ensure that stand walls are properly finished on both the front and back. Carpentry work and spray painting are strictly prohibited within the exhibition hall.

## 12. ASSISTANCE DURING THE CONGRESS

An Exhibition Manager will be available to provide pre-congress and on-site assistance, answer exhibitors' questions, and support planning and logistics.

## 13. DELIVERY OF EQUIPMENT

All equipment deliveries must receive prior authorization from [finance@saytravelagency.com](mailto:finance@saytravelagency.com)

## 14. STAND CONSTRUCTION AND INSTALLATION RESTRICTIONS

In general, it is strictly prohibited to nail, screw, glue, or affix anything to the structure. Any damage caused by installations or decorations of any kind shall be entirely borne by the Sponsor or its service provider (stand construction agency, etc.). Walls of exhibition halls, pillars, staircases, doors, and other structures may not under any circumstances be used for decoration.

It is also prohibited to:

Carry out any work affecting smoke ducts, water pipes, compressed air ducts, electrical or telephone circuits, or water or drainage pipes;

Drill holes for hanging or anchoring;

Remove doors, antenna fixings, etc.;

Place or move furniture without taking all necessary precautions to avoid scratching marble, friction, or breaking floor tiles.

Repairs resulting from non-compliance with the above clauses shall be entirely at the expense of the Sponsor or its service provider.

The exhibited materials must under no circumstances exceed the height of the booths 3.00 metres unless a specific agreement is obtained from the event's organizing agency. For imperative safety reasons, booths may not be covered with a roof.

Exhibitors who do not use the structure provided by the event venue must comply with the established height standards maximum 3.00m. The maximum allowable floor load is 500 kg per m<sup>2</sup>.



## 15. PARKING AND VEHICLE UNLOADING

Trucks and vehicles of service providers may not remain parked in unloading areas and must be parked on public roads. Allocated unloading time slots must be respected to ensure smooth event flow.

Reminder: exhibitors shipping with Kristal Logistics have priority loading and unloading

## 16. CUSTOMS

The Client/Service Provider is responsible for completing all customs formalities for materials and products originating from abroad. WCA2026 not be held liable for any difficulties arising from such formalities. Each exhibitor is responsible for the transport, receipt, shipment, and verification of the contents of its consignments. It is highly recommended to ship and transport all equipment and goods through the WCA2026 official freight forwarder [Wim.poels@kristal-logistics.com](mailto:Wim.poels@kristal-logistics.com)

### STORAGE OF CRATES AND PACKAGING DURING THE EVENT

There is no onsite storage.

To order collection, storage and return of empties please contact Kristal Logistics [wim@kristal-logistics.com](mailto:wim@kristal-logistics.com)

## 17. TRANSPORT OF EQUIPMENT WITHIN THE CONGRESS VENUE

Exhibitors or their service providers must provide the necessary equipment and personnel for transporting their crates and packages. The Exhibition Management does not provide handling staff or equipment unless expressly requested by email (additional costs apply).

## 18. REMOVAL OF MATERIALS AFTER THE EVENT

All materials must be cleared on the dates and times set above.

Sponsors and exhibitors are responsible for taking all necessary measures regarding the removal and shipment of their materials; storage cannot be provided at the event venue.

The exhibition management reserves the right to have removed and transported to public disposal any items (packages, crates, carpets, partitions, brochures, etc.) that are unclaimed or potentially left by exhibitors and/or organizers at the end of the event. This service will be invoiced to the exhibitor.



## 19. CLEANING

The general exhibition areas will be cleaned during exhibition time on a daily basis. Internal stand cleaning is the responsibility of exhibitors. To order cleaning [finance@saytravelagency.com](mailto:finance@saytravelagency.com)

## 20. SPECIAL PROVISIONS FOR EXHIBITIONS

Machines operating on display at the booths must be declared to the organizer one month before the public opening. The following equipment is prohibited: Internal combustion engines, smoke generators, propane gas, hazardous gases, radioactive sources, X-rays, and lasers presented at the booths

## 21. FIRE REACTION CLASSIFICATION OF MATERIALS

Depending on their reaction to fire, materials used for the venue setup and the uniforms of personnel, staff, and temporary workers fall into five categories:

- **M0:** Non-combustible
- **M1:** Non-flammable
- **M2:** Difficult to ignite
- **M3:** Moderately flammable
- **M4:** Easily flammable

### Proof of classification must be provided:

- Either by a test report issued by an accredited laboratory,
- Or by compliance marking according to the **Moroccan Standard**.

For fire-retardant fabrics, proof of fire reaction classification must be provided:

- Either by identification on the selvage if the fire-retardant treatment was performed in a factory or workshop,
- Or by a stamp or seal if the treatment was performed **on-site**.

For traditional materials with the following conventional classifications:



#### M0 classification:

- Glass, brick, plaster, slate, iron, steel, aluminum, ceramic products

#### M3 classification:

- Non-resinous solid wood at least 14 mm thick, resinous solid wood, and wood-based panels (plywood, laminated, particleboard, fiberboard) at least 18 mm thick

#### M4 classification:

- Non-resinous solid wood less than 14 mm thick, resinous solid wood, and wood-based panels less than 18 mm thick
- No proof of classification is required for these materials.

#### Materials used must meet the following classifications:

- Construction and venue layout, including partitions and framework: M3
- Synthetic floral decoration in large quantities: M2
- Covering of podiums, stages, or bleachers:
  - M3 if height exceeds 0.30 m and area exceeds 20 m<sup>2</sup>
  - M4 in other cases
- Horizontal drapes or canopies: M1 (M2 if the building is protected by an automatic water-based fire suppression system)
- Fire-retardant treatment of installations is mandatory. It must be carried out by a qualified company providing a guarantee label from an accredited organization.

## 22. ELECTRICAL INSTALLATIONS

Electrical installations must be connected to a supply panel that is **inaccessible to the public** while remaining easily accessible to the venue's personnel.

These installations must comply with **NFC15-100 standards** and are operated under the responsibility of the exhibition management.

The main regulatory requirements are as follows:

- a) All exposed cables must be concealed using rounded cable ducts, taking the color of the floor into account.
- b) Flexible cables must be of type **HO7 RNF** or equivalent.
- c) All conduits, if any, must include a protective conductor connected to the grounding terminal of the booth's supply panel.
- d) Class I equipment must be connected to the protective conductor.
- e) Circuits supplying power outlets must be protected by devices rated **16 A or lower**.
- f) Power outlets must be of the **shuttered type**.



## 23. USE OF BUTANE OR PROPANE CYLINDERS

WCA2026 **STRICTLY prohibits** any access to gas cylinders for use or any other purpose during the event, including during setup, operation, and dismantling.

## 24. INDEPENDENT HEATING DEVICES

The use of independent heating devices powered by **electricity, gaseous, liquid, or solid fuels** is **PROHIBITED** inside the venue buildings.

## 25. FIRE SAFETY

The layout and arrangement of the venue **must not impede access** to fire hose reels, fire extinguishers, smoke extraction controls, or any other safety device.

All safety equipment must remain **visible, accessible, and fully operational at all times**. Highly flammable liquids (ethylene oxide, carbon disulfide, ether) are strictly **prohibited**.

## 26. PROHIBITED PRODUCTS

The following items are prohibited inside the venue:

- Samples or products containing **flammable gases**
- Balloons inflated with **flammable or toxic gases**
- Celluloid items
- Pyrotechnic and explosive devices
- Ethyl oxide, carbon disulfide, sulfuric ether, and acetone
- Acetylene, oxygen, and hydrogen (**unless authorized by administrative exemption**)

The Organizer is specifically required to **ensure free access at all times** to exit doors, emergency exits, and smoke evacuation systems (pull-release mechanisms and fire hose reels).

No items may be placed inside the venue that could **reduce the effectiveness of the automatic water-based fire suppression system** or smoke evacuation devices.

The exhibition management grants the venue's **Security and Safety Department** the right to remove any equipment that is **hazardous, unsanitary, emits unpleasant or harmful odors, or otherwise affects the overall appearance** of the venue.



## 27. MAIN SAFETY MEASURES TO BE OBSERVED

### ELECTRICITY

- All connections must be made in appropriate junction boxes.
- Metal parts and accessible equipment must be properly grounded with a protective earth conductor.
- Each circuit must be protected against overcurrent.
- Use of multiple plugs is prohibited (multiple sockets in approved boxes are allowed).
- The electrical panel must be clear, easily accessible to booth personnel, but inaccessible to the public.
- Socket outlets must have shutters.
- Flexible cables must be of type H07 RNF or equivalent.

### FIRE SAFETY

- Butane or propane gas: cylinders must be protected, equipment compliant, maximum 13 kg.
- No gas storage inside buildings.
- Fabrics or decorative drapes must be fire-retardant.
- Machines or equipment in operation, and any exhibits posing hazards to individuals, must be managed safely.
- Exhibition tents and marquees must be placed at least 8 meters away from buildings.

### HOT WORK PERMIT

- The HOT WORK PERMIT is issued as a preventive measure against fire and explosion risks caused by hot work (e.g., blowtorch, electric arc). It is issued by the industrial company manager or a qualified representative for each such work carried out either by the company's own personnel or by a third-party company.
- It does not apply to work performed at permanent workstations of the company. The permit must be renewed whenever there is a change of operator, location, or work method on site.
- Personnel working on-site must inform the Security and Safety Department to obtain authorization for hot work before beginning any such activity.

### PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Workers must use personal protective equipment (PPE) whenever necessary. PPE helps prevent injuries and protect workers' health.
- PPE should only be used if the risk of accident or illness cannot be adequately prevented or limited by alternative measures, safety devices, or organizational measures.
- Companies responsible for installation and dismantling must provide the necessary PPE to their personnel and cover the related costs.